



SINDH EDUCATION FOUNDATION



Government of Sindh

ATTENDANCE

HIRING OF INDIVIDUAL CONSULTANT (ARCHITECT) REQUIRED FOR SEF (SEF/WEB/16-17/31)

DATE: 30TH MARCH, 2017

Sign: _____

Mr./Ms.: Sheel Ahmed

Designation: Acting Asst. Director (Admin)

Co-opted Member CSC

Sindh Education Foundation,

Govt. of Sindh.

CONSULTANT SELECTION COMMITTEE

Sign: _____

Mr. Nawab Zafar Ali
Deputy Director (M&E),
Secretary Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh.

Sign: _____

Mr. Mubashir Mirza
Assistant Director, (AASP),
Member Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh.

Sign: _____

Mr. Taufique Ahmed Shaikh
Assistant Chief,
Representative from Planning & Development
Dept.,
Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh.

Sign: _____

Mr. Nisar Ahmed Shaikh - SO (BE-XVII)
Deputy Secretary (B & E IV),
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Govt. of Sindh.

Mr. Abdullah Abbasi

Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh



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SUBJECT: MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 30th MARCH 2017 AT 3.30 P.M

Meeting of the Consultant Selection Committee was held at 3.30 pm on 30th March 2017 in the conference room, Sindh Education Foundation, Karachi. The Committee had Co-opted the following as member (Co-opted) of the Committee.

- Acting Assistant Director General Administration & Co-ordination, SEF (Technical Co-opted Member, Consultant Selection Committee), SEF for Hiring of Individual Consultant (Architect) required for SEF.
- Assistant Director, Human Resources Department, SEF for Hiring of firm for Recruitment & Selection of Employees.
- Acting Deputy Director LSU, SEF for Hiring of Consultants for Short Term (English Expert)

The Chair of the Committee briefed the participants of the Committee about the agenda of the meeting. The Agenda of the meeting is given below:

OPENING OF CURRICULUM VITAE

1. Hiring of Individual Consultant (Architect) required for SEF (SEF/WEB/16-17/31).

REVIEW & DISCUSSION ON ELIGIBILITY & TECHNICAL EVALUATION SHEET (Additional Agenda item)

2. Hiring of firm for Recruitment & Selection of Employees (SEF/NP/16-17/28)

DISCUSSION & REVIEW AD. & TORS (Additional Agenda item)

3. Hiring of Consultants for Short Term (English Expert)

Agenda item No.1

The participants of the meeting were informed that Hiring of Individual Consultant (Architect) required for SEF was advertised on SPPRA and SEF's official website on 9th March, 2017. Last date for submitting CVs was 30th March, 2017 and was opened on the same date. In response to the RFP, the following two Individuals submitted their Curriculum Vitae (CVs):

- 1) Mr. Abdul Haleem Laghari
- 2) Mr. Farooq Azam Fareed

In response to aforementioned RFP, Curriculum Vitae (CVs) of all aforesaid individuals were received and same were opened in the meeting and subsequently was signed by all the members of the Consultant Selection Committee. The Consultant Selection Committee also proposed to verify the credentials of aforesaid individuals as mentioned in the CV (including Educational, professional & experience).

The Committee recommended to take necessary action in the matter and proceed further through circulation.

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MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON 30th MARCH 2017 AT 3.30 P.M


Agenda item No.2

The participants of the meeting were informed that Request for Proposals (RFP) for Hiring of firm for Recruitment & Selection of Employee was published on 1st March, 2017 in newspapers and Technical Proposals on RFP document was opened on 21st March 2017. Only Three firms submitted their proposals 1) M/s. UHY Hassan Naeem & Co., 2) M/s. Pakistan Testing Services (PTS) & 3) M/s. National Testing Services, Pakistan (NTS).


The Consultant Selection Committee reviewed the Eligibility Evaluation Sheet other than Experience which was prepared by Procurement Department. Only two firms M/s. UHY Hassan Naeem & Co. and M/s. National Testing Services, Pakistan (NTS) were found eligible for Technical Evaluation, while one firm M/s. Pakistan Testing Services (PTS) was found not eligible due to short experience of providing services of Recruitment & Selection. The members of the Consultant Selection Committee and co-opt member of the Committee evaluated the Technical Proposals and decided to open Financial Proposals of the qualified firms i.e. M/s. UHY Hassan Naeem & Co. and M/s. National Testing Services, Pakistan (NTS) and permitted procuring agency to proceed further in the matter.

Additional Agenda item No.3

The Consultant Selection Committee reviewed & discussed the Advertisement and TORs of Hiring of Consultants for Short Term (English Expert) briefed by co-opted member and advised that the comments and feedback of Consultant Selection Committee should be incorporated and the final version of the draft may be circulated/mailed for approval of the Consultant Selection Committee.

Sign: 
Ms. Aneel Ahmed Memon
Acting Assistant Director General Administration
& Co-ordination, SEF
Co-opted Member CSC
Hiring of Individual Consultant (Architect).
Sindh Education Foundation,
Govt. of Sindh.

ATTENDANCE

Sign: 
Mr. Noman Waseem Usmani,
Assistant Director, Human Resources, SEF
Co-opted Member, CSC
Hiring of firm for Recruitment & Selection of
Employees
Sindh Education Foundation,
Govt. of Sindh.



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MINUTES OF THE MEETING OF CONSULTANT SELECTION COMMITTEE HELD ON
30th MARCH 2017 AT 3.30 P.M

Sign: _____

Mr. Ali Usman

Acting Deputy Director LSU, SEF
Co-opted Member, CSC
Hiring of Consultants for Short Term (English Expert)
Sindh Education Foundation,
Govt. of Sindh.

CONSULTANT SELECTION COMMITTEE

Sign: _____

Mr. Nawab Zafar Ali

Deputy Director (M&E),
Secretary Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh.

Sign: _____

Mr. Mubashir Mirza

Assistant Director, (AASP),
Member Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh.

Sign: _____

Mr. Taufique Ahmed Shaikh

Assistant Chief,
Representative from Planning & Development
Dept.,
Member of Consultant Selection Committee
Sindh Education Foundation,
Govt. of Sindh.

Sign: _____

Mr. A.K. Rind

Deputy Secretary (B & E IV),
Representative Finance Dept., GoS,
Member of Consultant Selection Committee,
Sindh Education Foundation,
Govt. of Sindh.

Mr. Muhammad Abdullah Abbasi

Director (General Administration & Co-ordination)
Chairman of Consultant Selection Committee
Sindh Education Foundation
Govt. of Sindh

Bid Opening Date: 30 March 2017






EVALUATION CRITERIA

INDIVIDUAL CONSULTANT REQUIRED BY SEF		FINDINGS AS PER GIVEN CVs	
	MR. ABDUL HALEEM LEGHARI	MR. FAROOQ AZAM FAREED	
Qualification	B. Arch.	B. Arch. (Architecture & Planning) from Mehran University Jamshoro & Master in Urban & Regional Planning) from NED University Karachi (expected 2016-2018)	M. Arch. (Urban Design & Planning), Dawood College of Engineering and Technology, Karachi, 1996
Experience	Atleast 15 years in Planning designing and supervision of projects and specially in educational facilitating, planning, desingning and supervision	5 Years Experience shown in the CV with different organization	37 Years Experience shown in the CV with different organization
Preference for developing PC-1	NO		YES
Age	55 to 65 years Max	DOB: 12-02-1985 (Age: 32 Years)	DOB: 14-05-1953 (Age: 64 Years)

Note:

- 1) The Consultant Selection Committee found that the only two envelopes were received from Individual Consultant Architect Mr. Farooq Azam Fareed & Mr. Abdul Haleem Leghari.
- 2) The Consultant Selection Committee reviewed the documents and eligibility sheet that initially prepared by the Co-opted Member and recommended that Mr. Farooq Azam Fareed is Eligible and Qualified as above evaluation criteria.
- 3) The Consultant Selection Committee advised procuring agency to proceed further in this matter.

THE CONSULTANT SELECTION COMMITTEE

 Mr. Nawab Zafar Ali Deputy Director (M&E) Secretary Consultant Selection Committee Sindh Education Foundation Govt. of Sindh,	 Mr. Mubashir Mirza Assistant Director (AASP) Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	 Mr. A.K. Rind Deputy Secretary, (B & E-IV) Finance Department, Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	 Mr. Muhammad Abdullah Abbasi Director (General Administration & Co-ordination) Chairman Consultant Selection Committee Sindh Education Foundation Govt. of Sindh	 Mr. Taufique Ahmed Shaikh Assistant Chief, Planning & Development Dept. Govt. of Sindh Member of Consultant Selection Committee Sindh Education Foundation Govt. of Sindh
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**Sindh
Education
Foundation**



Government of Sindh

No. SEF/1054/17

(PROCUREMENT DEPARTMENT)

Dated: 12-04-2017

SAY NO TO CORRUPTION

To,

Mr. Farooq Azam Fareed
RC4/359 Bagh Ali Fareed Building,
Kalyanji Street, Nabi Bux Road,
Ranchore Line, Karachi, Pakistan.
Contact: 0333-3939244

Subject: **INDIVIDUAL CONSULTANT (ARCHITECT) REQUIRED FOR SEF Tender#
SEF/WEB/16-17/31.**

Dear Concern,

The evaluation process of submitted tender has been completed; therefore the Evaluation sheet is enclosed for your intimation.

Thank you for participating in the referred tender.

Best regards,

Acting Deputy Director Procurement,
Sindh Education Foundation,
Govt. of Sindh,
Karachi.

Cc. Director General Administration, Coordination & IT

PLOT NO.21, BLOCK-7/8, OVERSEASE HOUSING, AMEER KHUSRO ROAD KARACHI, PAKISTAN.

Phone: (92-21) 34169141-5, FAX #: (92-21) 99251652